

## 1.D.2

### **Administrative Organization of Graduate Medical Education**

The University of Connecticut School of Medicine: In addition to the undergraduate School of Medicine, UCONN School of Medicine sponsors nearly 50 residency and fellowship training programs. Residents receive academic appointments to their residency programs under the auspices of the University; academic policies and procedures must be approved by the School of Medicine Council. Each year, one resident is asked to serve on the Council that considers all policy affecting the undergraduate and graduate medical training programs.

The School of Medicine must be specifically accredited to sponsor graduate medical education programs. There are periodic reviews by the Accreditation Council for Graduate Medical Education (ACGME) to determine whether or not the sponsoring institution meets the standards necessary to support accredited residency training programs.

Office of Graduate Medical Education: This office is part of the School of Medicine and is responsible for administering the activities that are common to all of the residency programs. When applicants are selected to join residency programs, the Program Director provides credential and salary support information to the Office of Graduate Medical Education. When all submitted information is found satisfactory, an appointment letter or contract is issued.

The Office of Graduate Medical Education is responsible for coordinating activities with the CAHC (Capital Area Health Consortium) regarding employment issues. Additional activities include assisting international graduates in obtaining appropriate visas, keeping permanent training records on residents, providing the appropriate state agencies with a list of all residents employed, notifying hospitals and other healthcare institutions of the names of all residents, and supporting the individual Departments in carrying out the responsibilities of conducting graduate medical education programs.

The Office of Graduate Medical Education is headed by the Associate Dean for GME or designee and Education and is staffed by several administrative and support personnel.

Graduate Medical Education Committee (GMEC): This committee is a standing committee of the School of Medicine Faculty Council. The GMEC consists of one central committee with representation as follows: Chair and DIO (Designated Institutional Official), Assistant Deans of Education from all affiliated hospitals, three clinical Chiefs, three Program Directors or Associate Program Directors, Chairs of the three subcommittees, three residents – self-selected the president of the Capital Area Health Consortium and the Director of GME. The three subcommittees report directly to the GMEC. They are: Operations (charged with monitoring compliance with required educational experience), Education Policy (charged with identifying need and developing policy on educational issues affecting residents and program directors) and Program Review (charged with conducting the periodic review of all residency/fellowship programs).

GMEC meets five times a year to review and approve the following issues put forth by Program Directors:

- All applications for ACGME accreditation of new programs and subspecialties.
- Changes in resident complement.
- Major changes in program structure, length of training, and additions and deletions of participating institutions used by a program.
- Appointments of new Program Directors.
- Progress reports requested by annual review committee.
- Responses for an appeal of an adverse action.
- Request for inactive status or reactivated program.
- Voluntary withdrawals of ACGME-accredited programs
- Appeal presentations to the Board of Appeal or the ACGME

It is very important to have resident/fellow representation on the Graduate Medical Education Committee as well as on the subcommittees supported by GME. Residents/fellows are peer-selected and represent any residency and fellowship supported by the University of Connecticut. To participate on GMEC or any of its subcommittees, please contact the Office of Graduate Medical Education for more information.

Affiliated Hospitals: The University of Connecticut School of Medicine Residency Training Programs are conducted at most of the areas hospitals. All hospitals involved in the residency programs have formal affiliation agreements with the University. The agreements are specific for each program. Residents are expected to learn the protocols specific to each hospital. Attendings at the affiliated hospitals who are involved with the residency programs have faculty appointments at the University of Connecticut.

Capital Area Health Consortium (CAHC or Consortium): The Consortium is the organization responsible for the administration of the salary and benefits for all of the residency training programs. As such, the Consortium is the official employer of all of the residents. The staff of the Consortium works closely with the members of the GME office to ensure that the working conditions for the residents are appropriate and that the pay and benefits are of the highest level and quality. The Consortium is also involved in the evaluation of the quality of the residency programs and is active in the development of promotional materials about the residency programs and the University.